

Jeanette Lancaster Endowment Fund of Faculty Excellence

Submission process & guidelines

Faculty Award funded by the School of Nursing Alumni Association

Purpose

The purpose of this fund is to support the School of Nursing's research and teaching missions and the professional development of the Nursing faculty. The funds available for distribution will be equally divided to support research and academic projects. The Faculty Excellence Fund is funded with proceeds from the generosity of alumni and friends.

Budget

Funds will be equally divided between research-related and academic-related requests. They may be requested for the following:

Research-related applications:

- Funding of pilot work that will be used to support the submission of a grant proposal for external funding at the end of the funding period
- Professional training/development that leads to the submission of a grant proposal for external funding at the end of the funding period
- Dissemination of research papers/posters at regional, national, or international conferences

Academic-related applications:

- Professional development for teaching/practice enhancement
- Pilot work for new teaching/innovative practice
- Dissemination of scholarly education/practice papers/posters at regional, national, or international conferences

NOTE: Funds from HR and department travel funds should be requested first for dissemination-related activities. Further, any discretionary funds or F&A from grants should be used for dissemination-related activities. Additionally, funds for attendance at educational or research conferences will not be granted.

Travel dissemination awards to research or education conferences will be granted in the following amount:

1. \$500 to present at a state conference
2. \$1,000 to present at a national conference
3. \$2,000 to present at an international conference

A clear statement of intent, plan of work, set of deliverables, timeline, evaluation plan, budget, and timeframe must be included to request support.

Review of Proposals

Applications will be reviewed by appropriate members of the Senior Leadership team (e.g., Associate Dean for Research, Associate Dean for Graduate Programs, Associate Dean for Undergraduate Programs) who may choose to enlist other reviewers. Award decisions will be made by the Associate Dean of Undergraduate or Graduate programs for teaching-related proposals and by the Associate Dean for Research for research-related proposals in consultation with each other. It is expected that notification regarding funding will be made within a month of application receipt. In evaluating proposals, the review committee will give preference to projects that demonstrate:

- Contribution to the teaching or research mission of the School of Nursing
- Creative approach to fostering professional development for nursing faculty
- Completeness, logic, and organization
- Feasibility of project implementation
- Appropriate budget justification

Evaluation

A one-page follow-up report must be submitted to the Office for Nursing Research within 90 days of the completion of the funding period. This report should provide a concise summary of the project outcomes.